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**TITLE 844 MEDICAL LICENSING BOARD OF INDIANA**

**Final Rule**

LSA Document #15-421(F)

**DIGEST**

Adds [844 IAC 5-9](#) to establish criteria for approval of locations, which provide a health care service described in [IC 34-30-13-1.2](#), eligible to be placed on the electronic health care volunteer registry. Effective 30 days after filing with the Publisher.

**[844 IAC 5-9](#)**

SECTION 1. [844 IAC 5-9](#) IS ADDED TO READ AS FOLLOWS:

**Rule 9. Health Care Volunteer Registry Locations**

**[844 IAC 5-9-1](#) Scope**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 1.** This rule establishes requirements for the approval of locations at which the provision of health care services are provided and for which inclusion in the health care volunteer registry is appropriate.

*(Medical Licensing Board of Indiana; [844 IAC 5-9-1](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))*

**[844 IAC 5-9-2](#) Definitions**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-1-5-3](#); [IC 25-22.5](#); [IC 34-6-2-55](#); [IC 34-30-13](#)

**Sec. 2. (a)** The definitions in this section apply throughout this rule.

**(b)** "Agency" means the Indiana professional licensing agency as established by [IC 25-1-5-3](#).

**(c)** "Approved location" means a location that meets the eligibility requirements of this rule for inclusion and is included on the health care volunteer registry.

**(d)** "Board" means the medical licensing board of Indiana as established by [IC 25-22.5-2-1](#).

**(e)** "Health care services" has the meaning set forth in [IC 34-6-2-55\(a\)\(2\)](#).

**(f)** "Health care volunteer registry" means the electronic health care volunteer registry established by [IC 25-22.5-15](#) and [810 IAC 1](#) [*sic*, [810 IAC 2](#)].

*(Medical Licensing Board of Indiana; [844 IAC 5-9-2](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))*

**[844 IAC 5-9-3](#) Application**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 3. (a)** The application for inclusion as an approved location on the health care volunteer registry must be made upon forms supplied by the board.

(b) Each applicant shall provide the board with evidence of compliance with the requirements of this rule.

(c) All information in the application shall be submitted under oath or affirmation, subject to the penalties of perjury.

(d) Application forms submitted to the board must be complete. All supporting documents required by the application must be submitted with the application.

(Medical Licensing Board of Indiana; [844 IAC 5-9-3](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))

#### **[844 IAC 5-9-4](#) Renewal**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 4.** An approved location must make an application for renewal of its inclusion on the health care volunteer registry by December 31 of even numbered years.

(Medical Licensing Board of Indiana; [844 IAC 5-9-4](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))

#### **[844 IAC 5-9-5](#) Locations ineligible for inclusion on the health care volunteer registry**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 5.** The following locations providing health care services are ineligible for inclusion on the health care volunteer registry:

- (1) A physician's office.
- (2) An entity licensed or certified by the Indiana state department of health.
- (3) A health care facility, including a facility that receives federal funding.
- (4) Any other permanent facility at which the primary purpose is to provide health care services.
- (5) A residential structure, including long-term care facilities.
- (6) Any location not meeting the requirements of section 8 of this rule.

(Medical Licensing Board of Indiana; [844 IAC 5-9-5](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))

#### **[844 IAC 5-9-6](#) Locations eligible for inclusion on the health care volunteer registry**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 6.** A location that completes an application for inclusion and meets the requirements of this rule may be approved by the board for inclusion on the health care volunteer registry.

(Medical Licensing Board of Indiana; [844 IAC 5-9-6](#); filed Sep 29, 2016, 10:30 a.m.: [20161026-IR-844150421FRA](#))

#### **[844 IAC 5-9-7](#) Removal of locations from the health care volunteer registry**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 7.** The board may remove a location from the health care volunteer registry if one (1) of the following conditions is met:

- (1) The location does not complete a renewal application pursuant to section 4 of this rule.
- (2) The location becomes a location described in section 5 of this rule.
- (3) The location fails to meet the requirements of section 8 of this rule.

(Medical Licensing Board of Indiana; [844 IAC 5-9-7](#); filed Sep 29, 2016, 10:30 a.m.:  
[20161026-IR-844150421FRA](#))

#### **[844 IAC 5-9-8](#) Facilities and equipment**

Authority: [IC 25-22.5-2-7](#); [IC 25-22.5-15](#)

Affected: [IC 25-22.5](#); [IC 34-30-13](#)

**Sec. 8. (a) All locations seeking inclusion on the health care volunteer registry that have a fixed location shall meet the following:**

- (1) Have a reliable and readily available source of power capable of adequately powering all necessary equipment related to the provision of health care services.
- (2) Have a reliable and readily available source of light capable of adequately illuminating the designated space necessary to the provision of health care services.
- (3) Have a designated space within the facility where health care services will be provided.
- (4) Conform to infectious waste management requirements as required by [410 IAC 1-3](#).
- (5) Conform to universal precaution requirements as required by [410 IAC 1-4](#).
- (6) Have ready access to potable water, including hot water, necessary for the provision of health care services.
- (7) Have ready access to toilet facilities for use by individuals providing or obtaining health care services.
- (8) Have adequate ventilation necessary for the provision of health care services.
- (9) Keep the facility and grounds in good repair so that health care services can be delivered safely.

**(b) In addition to the requirements of subsection (a), excepting subsection (a)(3) and (a)(9), all locations seeking inclusion on the health care volunteer registry that are a mobile location must meet the following facilities requirements:**

- (1) The operator of the mobile facility shall maintain an official business or mailing address of record, which shall not be a post office box and which shall be filed with the board.
- (2) The driver of the unit possesses a valid driver's license appropriate for operation of the vehicle.

**(c) All locations seeking inclusion on the health care volunteer registry must have the following equipment in operating condition:**

- (1) Instruments to measure vital signs.
- (2) Means to communicate with emergency personnel outside the facility.
- (3) A covered galvanized, stainless steel, or other noncorrosive container for deposit of refuse and waste materials.

(Medical Licensing Board of Indiana; [844 IAC 5-9-8](#); filed Sep 29, 2016, 10:30 a.m.:  
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